

Title: Engagement of IEC experts (On Contract) under Atal Bhujal Yojana, Haryana

About the Position:

The department is looking for a self-driven, motivated and passionate person to engage with the Atal Bhujal Yojana, Haryana. S/he will have to work closely with the SPMU and respective DPMU on handling the multiple responsibilities as IEC expert. That includes designing, developing, planning, facilitating and monitoring implementation of IEC activities, capacity building as well as other relevant components of Atal Bhujal Yojana in the project area. Also, the IEC expert will provide the support to State and District program management units of Atal Bhujal Yojana in planning, review and implementation of Atal Bhujal Yojana in the project area.

Qualifications and Experience:

- Master's degree in Social Work/ Rural Development/ Water Policy and Governance/ Communication/ Sociology/ Social Sciences/ Agriculture/ Geography or any other relevant field from a recognised university
- Minimum 2 years relevant experience in handling IEC/ capacity building/ Programme management/ community mobilization/ communication/ social or interdisciplinary research/ documentation in water/ WASH/ agriculture/ rural development or related relevant projects. Wherever, the dissertation and/or project work was part of the mandatory curriculum of post graduation will be considered as experience.
- Excellent written and oral communication skills in English and Hindi.
- Experience in CB module/IEC material development in Water/ Rural development/ community mobilization/Agriculture/etc. will be preferred.
- Experience in state or district level management will be preferred.
- Experience in working with NGOs and Government officials is desirable.
- Excellent knowledge of Office365, Google workspace
- Ability to work independently and meet deadlines
- Ability to work comprehensively on multiple assignments simultaneously
- Familiarity with the Participatory Groundwater Management/ working experience in Haryana will be preferred.
- Extensive travel to project areas is non-negligible

Total position: 7 IEC experts

Job Work Fee:

1. The IEC expert will be paid Job fee of Rs.40,000 INR per month, same as being paid to already engaged DPMU Experts.

2. Term of hiring will be upto duration of the project i.e. upto 31.03.2025.
3. Increment of 5% on monthly job work fee after successful job completion of one year will be applicable.
4. Within district, no TA/DA will be given but for journey beyond jurisdiction, TA/DA will be admission with prior approval of respective DPMU Nodal officer. TA/DA of Grade IV category employee as per TA rules 2016 of Haryana will be applicable.

Last date of Application: 16.03.2022 upto 12:00 PM.

Evaluation Process

The applicants will be subjected to three stages of evaluation before selection viz. (i) Technical evaluation; (ii) Skill test; and (iii) Interview to the committee.

Only those applicants who score a minimum of 50% marks in stage 1 will be considered for stage 2 and stage 3. A composite total score will be calculated only for those all applicants who secure minimum 50% in stage 2 and stage 3 as well. The final selection will be made based on a composite total score of all three stages.

Stage 1: Technical evaluation

Based on the application submitted, the evaluation will be made as per the following criteria.

S. No.	Major Parameters	Detailed Parameters	Total Marks
1	Experience	Years of relevant experience. Minimum 2 years experience. 3 marks for each year of experience and maximum 15 marks possible.	15
2			
3			
4		IEC in water/ WaSH/ agriculture/ rural development	5
5		Work with Govt Dept/Govt programs	5
6	Education	PG in any specified domain	5
7		UG/PG/Diploma/certificate with specialization in social work, development studies, public policy and alike	5
8		UG/PG/Diploma/certificate with specialization in water management, water policy and governance, WaSH and alike	5

9		UG/PG/Diploma/certificate with specialization in program management, communication, media and alike	5
10	Other	Education/ native/working experience in Haryana	5

Stage 2: Skill test

For the qualified applicants of stage 1, the evaluation will be made as per the following criteria.

S. No.	Major Parameters	Detailed Parameters	Total Marks
1	Skills test	Creative writing	10
2		Communication	10
3		Google workspace	5
4		GIS/Canva/ Adobe	5

Stage 3: Personal Interview

For the qualified applicants of stage 1, a personal interview will be conducted. The personal interview will be scored out of 20 marks by the committee

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