



(A Mini Ratna Category-I CPSE, Govt. Of India)  
(ISO 9001:2015 & 14001:2015 Certified Company)

**Technical Support Group**

5<sup>th</sup> & 6<sup>th</sup> Floor, Vijaya Building, 17 Barakhamba Road,  
New Delhi-110001

No. EdCIL/TSG/YP/2022-2023

Advertisement inviting application for engagement of Young Professionals with Job Description

1.	Name of post	Young Professional
2.	Number of post	28 (Twenty-Eight) posts for deployment in MoE { <b>General(20),Media(4),Legal(1),Statistics/Operations Research(1),Economics/Public Policy/Development Studies(2)</b> }
3.	Method of recruitment	Contract based through Open market
4.	Age Limit	Candidates should not be more than 32 years of age as on 01 <sup>st</sup> July 2022
5.	Period of Contract	The engagement will be initially for the period of one year. Based on the performance and requirement, extension may be granted upto 5 years in slabs of one year at a time.
6.	Professional Fee (per month)	A consolidated amount of Rs 70,000/- per month for first 2 years. An annual increment of upto 5% may be considered from 3 <sup>rd</sup> year onwards and extend upto 5 <sup>th</sup> year.
7.	Educational Qualification & Experience	<ul style="list-style-type: none"><li>- B.Tech/ M.Tech or Masters in non-technical courses from Institute of National importance / Institutions of eminence; OR</li><li>- B.E./ B.Tech/ LLB/ LLM degree holder or Masters in non-technical courses from Institutions figuring in latest NIRF ranking (2022) OR</li><li>- Graduates or Master's Degree holders from International Institutions figuring in QS Ranking 2022(Top 100) are also eligible to apply</li></ul>
8.	Job description	Young Professionals will be engaged for supporting various function carried out by MoE: <ul style="list-style-type: none"><li>• National Education Policy and its implementation</li><li>• Quality Monitoring of University</li><li>• Spread of Education Technology</li><li>• <b>Ek Bharat Shreshth Bharat</b> and other ongoing Campaigns</li><li>• Open and distance learning</li></ul>

The Ministry of Education (MoE) runs many flagship programmes for transforming Higher Education system in India. The target group of activities and programmes that MoE runs are the young students.

For this purpose, the Ministry proposes to engage Young Professionals (YPs) from prestigious Academic Institutes. These YPs will help MoE in supporting various ground level feedback and engagements. MoE looks forward to develop a set of qualified and experienced YPs in Education sector who will interact intensively with the targeted community.

YPs will be given structured exposure in a particular area of activity of Higher Education thus providing opportunity to understand nuances of education thrust which Government of India is implementing.

### **1. General Information:**

- (1) The tentative number of Young Professionals to be engaged by MoE is 28 (Twenty- Eight)
- (2) The initial period of engagement shall be for a period of one year. Based on the performance and requirement, extension may be granted up to 5 years in slabs of one year at a time. The initial engagement and extension thereafter shall be with the approval of the Secretary (HE), based on the recommendation of the Selection/ Appraisal Committee. Throughout the five years, the contract could be terminated by either side after giving one month's notice or one month's remuneration in lieu thereof.
- (3) All Young Professionals will undergo an exclusive induction cum immersion programme
- (4) There will be a mentor for each of the Young Professional. The mentor will be a senior MoE official.
- (5) YPs (Young Professional) Programme aims at harnessing the talent, energy and perspective of bright minds to contribute to realization of NEP goals and overall better outcomes of ongoing schemes to make the country a knowledge powerhouse.
- (6) A YP should be proficient in Hindi or English. Proficiency in any other Indian language is desirable.
- (7) A review system to assess performance and progress of YPs will be conducted with designated mentors and senior officers of MoE

### **2. Terms of reference**

Young Professionals will be engaged for supporting various functions carried out by MoE. However, the indicative functional areas may include the following:

- National Education Policy and its implementation
- Quality monitoring of university
- Spread of education technology
- Ek Bharat Shreshth Bharat and other ongoing Campaigns
- Open and distance learning

The nature of functions may entail the following:

- Developing assessment systems for different programmes by Dept. of Higher Education
- Supporting strategic communication to facilitate deeper access of Higher Education across Rural/Urban areas.
- Review and monitor activities including designing key performance indicators
- Conduct impact assessment and other studies
- Conduct pilots, special and innovative interventions

### **3. Eligibility:**

- **Essential:** For YP (General): B.Tech/M.Tech or Master's in non-technical courses from Institutions of National Importance (IITs/IIMs/IIITs/NITs etc.)/Institutions of Eminence; or
- B.E/B.Tech/LLB/LLM degree holder or Master's degree in non-technical courses from Institutions figuring in latest NIRF rankings (2022) as per categories in table A;
- For YP (Media): Graduation or Master's Degree in relevant subject/ Mass Communication / Journalism/Digital Marketing from top Media Schools with 2 years of experience in advertising,

social media, corporate communications, content development and management of cultural events

- For YP (Legal): Graduation (OR) Master's degree in Law as per categories in table A
- For YP (Statistics/ Operations Research): Graduation (OR) Master's degree in Statistics or Operations Research as per categories in table A.
- For YP (Economics/ Public Policy/ Development Studies): Graduation(OR) Master's degree in Economics or Public Policy or Development Studies as per categories in table A.

**TABLE-A**

- For Management – Post Graduate Degree/ Diploma from institutions in **top 75 NIRF** rankings in Management category;
- For Law – Degree holders from Institutions within **top 25 NIRF** rankings in Law category;
- For other Degree and PG holders, the institution should be falling within **top 100 NIRF** ranking in universities/colleges category (**OR**)
- International Institutions of eminence figuring in QS Ranking top 100 (for 2022)

- **Desirable:** Background in research, published papers, Data Analytics, report writing, policy making/Scheme Rollout, Impact Assessment, Field Surveys, Appraisal of Government Schemes and competency/proficiency in computer and IT Tools, i.e. MS-Office (MS Word, Excel, Power point, etc). Candidates holding relevant experience in Education sector may be assigned due weightage.
- **Age: Applicants should not be more than 32 years as on 1st July'2022.**

**4. Selection process:**

- a. The tentative number of YPs will be 28, considering NEP implementation and other ongoing activities. The number of YPs required to be engaged will be communicated as per the requirement from time to time to EdCIL, who shall ensure to provide a panel of candidates (meeting the eligibility parameters) to the Ministry for evaluation and selection. The panel may comprise of at least 3-4 candidates per position.
- b. Final selection shall be done by a Selection Committee chaired by an officer not below the rank of Additional Secretary and such other members as may be co-opted for the purpose.
- c. The committee shall be guided by academic credentials, experience, aptitude and depth knowledge of the candidate as assessed on overall basis.
- d. In certain exceptional cases, with the approval of Competent Authority/ Secretary, selection from a single source as per provisions contained in GFR may also be considered with full justification.
- e. The committee also reserves the right to recommend a panel of waitlisted candidates to be operated in the order of ranking and readiness/willingness of the candidates to take up the engagement within the specific time frame. The validity of panel may extend up to 12 months.

**5. Compensation:**

YPs will be entitled for a monthly remuneration of Rs. 70,000/- which shall be frozen for the first two years of engagement. An annual increment of up to 5% may be considered from 3<sup>rd</sup> year onwards and extend up to 5<sup>th</sup> year with the approval of the Competent Authority. The increment shall be worked out on base remuneration of Rs. 70,000/- per month.

**6. Leave**

- I. The Young professionals shall be entitled for leave at the rate of 1.5 days of each completed month with no accumulation of leave beyond a calendar year on pro-rata basis.
- II. The YPs may also avail sanctioned leave without pay upto maximum of 30 days on health grounds, if medical certificate is presented/exceptional circumstances like for professional development, training etc. or by the reason of serious/ important nature.

#### **7. TA/DA**

- I. The Daily Allowance on tour for YP shall be regulated at par with Officer at the pay level of 9 to 11 if travelling out of station and involving overnight stay (re-imbusement of hotel accommodation/ guest house up to Rs. 2250/- per day, re-imbusement of non-AC Taxi charges of up to Rs. 338/- per day for travel within the city, re-imbusement of food bills not exceeding Rs. 900/- per day).
- II. The entitlement for journey on tour or training shall be regulated at par with Officer at the Pay Level 9 to 11 (Economy class by air or AC-II by train)
- III. In case of any doubt, the claim shall be regulated in terms of Ministry of Finance, Department of Expenditure OM. No. 19030/1/2017-E.IV, dated the 13<sup>th</sup> July 2017, as amended from time to time.

The Young Professionals will be provided a laptop, office space, table/ chair. The laptops will be returned by YPs to EdCIL in the event of discontinuation of his/her services.

8. Terms of Engagement: **Legal Status:** The Individual YP shall have the legal status of an independent vis-à-vis Ministry of Education and shall not be regarded, for any purposes, as being either a "Staff member/employee" of MoE or an "Official" of MoE. Accordingly, nothing within or relating to the Contract shall establish the relationship of employer and employee, or of principal and agent, between MoE and the Young Professional.

#### **Relaxation**

Where the Secretary (HE) is of the opinion that it is necessary or expedient to do so, it may by order and for reasons to be recorded in writing, relax any of the provisions of this programme.

#### **GENERAL INSTRUCTIONS**

1. Only on-line applications will be accepted. Candidates applying for more than one post should submit separate application for each post.
2. Only Indian Nationals are eligible for applying.
3. Engagement of YPs will be purely on full time contractual basis and their place of work/Headquarter will be New Delhi/Delhi.
4. The prescribed qualifications and experience should be acquired on or before 01/07/2022. Qualifications should be from Govt. recognized institutions.
5. Candidate should have strong oral & written communication skills with excellent working knowledge of computer (MS Word, MS Excel & Power Point etc.) and presentation skills.
6. The selection process will be based on academic/professional qualifications, experience and may also include Test of Writing Skills/Group Discussion and/or Interview as may be decided depending on the total number of eligible applicants required.

7. There may also be a waiting list prepared for each category of YP so that if selected candidate do not join or any consequent vacancy arises, suitable candidates based on experience and qualifications from the waiting list will be given opportunity to join.
8. Candidates working in Government organization / PSE should route their application through proper channel, if their department requires so.
9. Documents to prove Qualifications, Experience, Age, etc. have to be produced in original when called for test of writing skills/Group Discussion and / or Interview.
10. In case of false or insufficient information / lack of proof to ascertain the eligibility of the applicant, their candidature will summarily be rejected at any stage of the selection process.
11. Call letters and intimations connected with this recruitment will be sent to shortlisted candidates by e-mail only. Applicants should ensure that the e-mail id given in the online application is maintained active.
12. The Advertisement Number and Online Application Number may be noted for future reference.
13. Merely fulfilling the eligibility criteria does not entitle candidate to be called for Test of writing skills/Group Discussion / Interview.
14. The appointment of YPs is purely on contractual basis for a period of one year. It may be extended for further period after reviewing the professional skills and overall performance of the individual.
15. The above range of the consultancy fee/salary are on consolidated basis and are inclusive of all allowances, etc.
16. The last date of receipt of application is 25/12/2022

**\* EdCIL reserves the right to cancel/withdraw/postpone this recruitment notice.**