



NABARD Consultancy Services
(A wholly owned subsidiary of NABARD)
(An ISO 9001: 2015 Company)

Requirement of Project Based Contract Staff for the project “Knowledge Partner as part of PMU at the State level under Agriculture Infrastructure Fund” in West Bengal

NABARD Consultancy Services (NABCONS) is a wholly owned Subsidiary of NABARD and a leading consultancy organization in the field of agriculture and rural development (www.nabcons.com). NABCONS has been appointed by Agriculture Department, West Bengal as Knowledge Partner as part of PMU under Agriculture Infrastructure Fund at state level in West Bengal. As per the Agricultural Infrastructure Fund scheme benefit of Interest subvention and Credit guarantee will be given for the Post Harvest infrastructure and for building of community farming assets.

NABCONS invites **ONLY ONLINE** applications from Indian Citizens for 06 posts on contract basis as Project Based Contract Staff for the project **“Knowledge Partner as part of PMU at the State level under Agriculture Infrastructure Fund” in West Bengal.**

2. Details of vacancies and place of posting is as under:

S.No	Posts	No of vacancy	Place of Posting
1	Cluster Coordinator	06	Any District in West Bengal
Total		06	

3. (a) Key Responsibilities-

S.No.	Post	Key Responsibilities
i	Cluster Coordinator	<p>The primary duties and responsibilities of Cluster Coordinators shall be as follows:</p> <ul style="list-style-type: none">• Identifying potential field clusters and conduct field visits to identify infrastructure gaps.• Coordinating with DDM, LDM and bankers and collect information regarding prospective borrowers.• Guide prospective borrowers in project preparation and address their queries.• Participate in district level meeting related to AIF and maintain proper communication with state experts.• Bring any discrepancies at district level in implementation of projects to the notice of the state team.• Associate and disseminate any information regarding programmes to FPOs, farmers, SHGs and other prospective groups regarding AIF.• Any work assigned by Team Leader

(b) Eligibility Criteria

S.No	Post	Educational Qualification	Experience
1	Cluster Coordinator	Masters in Agriculture and allied sector/Rural Development /B.Tech in Agriculture Engineering	Desirable: 1-2 years of experience in implementation of agricultural and allied sector schemes.

4. Age Criteria:

Position	Age (as on 30 September 2022)
Cluster Coordinator	Up to 45 years

5. (a) Remuneration:

Candidates will be paid consolidated monthly remuneration based on the experience and educational qualification and overall suitability of the candidate for the posts as under:

Post	Consolidated Monthly remuneration
Cluster Coordinator	Rs. 24,000/- per month + Rs. 5000/- (Travel and Lodging allowance)

The above remuneration will be inclusive of all statutory deductions that NABCONS may be required to make on behalf of the contracted staff. Remuneration will be released after making statutory deductions. The PBCS appointed will be liable for tax liabilities as per section 194 J of the Income Tax Act & Rules and the tax will be deducted at source.

(b) Leave:

S.No.	Particulars	Eligibility
1	Permissible absence	<ul style="list-style-type: none">One leave per month.

6. Contract Period:

The PBCS will be appointed on contract basis initially for a period upto 1 year which may be extended based on requirement of the project and performance or will be co-terminus with the project period.

7. Termination of contract

Initial 03 months will be probation period during which NABCONS shall have the right to terminate the services of the individual without any notice period or assigning any reason. Thereafter, the contract is terminable by giving 03 months' notice period on either side as per NABCONS policy.

8. How to Apply:

Interested candidates may apply online in the prescribed format within 10 days from 19 September 2022 to 28 September 2022 by clicking on the following links and filling the details therein:

Position	Link to Apply
Cluster Coordinator	https://forms.office.com/r/1e6136Wuxs

In case the above link does not work, you may also copy and paste the link in your web browser and fill the details therein.

Instructions:

- i. Before applying, candidates should read all the instructions carefully and ensure that they fulfil all the eligibility criteria for the post. NABCONS would admit candidates on the basis of the information furnished in the ON-LINE application and shall verify their eligibility at the stage of interview/ joining. If, at any stage it is found that any information furnished in the ON-LINE application is false/incorrect or if according to the NABCONS, the candidate does not satisfy the eligibility criteria for the post, his/her candidature will be cancelled and he/she will not be allowed to appear for the interview/joining/ not allowed to continue, if joined.
- ii. Candidates are requested to apply only ON-ONLINE through NABCONS website (www.nabcons.com). No other mode of submission of application will be accepted.

iii. **Important Dates/ Timelines**

Last date for submission of online applications	28 September, 2022
NABCONS reserves the right to make change in the dates indicated above.	

Please note that corrigendum, if any, issued related to the above advertisement will be published only on NABCONS website (www.nabcons.com).

9. General Information

- Only Shortlisted candidates will be called for the interview and may also be assessed for their proficiency in MS Office/ data management. Location for the interview will be indicated in the call letter. The candidates may kindly note that any cost incurred by them for attending the interview will not be reimbursed by NABCONS.
- The interview may be held in person or through virtual mode as may be required.
- The applicant may submit the declaration in the Google form with respect to the educational qualification and experience. Self-attested copies of educational qualifications and experience certificates to be compulsorily submitted at the time of the interview. Original documents would be required for verification.
- Place of posting of the posts will be as per the locations mentioned in Section A above. The candidates can be posted anywhere in India depending upon the project requirement. Further, as a part of their functioning the above consultants may be required to travel across the mentioned state and other parts of the country from time to time. NABCONS will not provide accommodation for the selected/appointed candidates.
- List of selected and waitlisted candidates for the post will be uploaded in NABCONS website (www.nabcons.com) after the selection process is completed. The validity of the panel of selected and waitlisted candidates will be one year from the date of result.
- No correspondence will be entertained from any ineligible and non-selected candidate in all matter regarding eligibility, the selection process, documents to be produced for the selection process, assessment, prescribing minimum qualifying standards, number of vacancies, communication of

result, etc. the company's decision shall be final and binding on the candidates and no correspondence shall be entertained in this regard.

- The final appointment will be based on the decision of selection committee constituted for the purpose. Company reserves the right to increase/ decrease the number of posts or not to fill up any of the posts.
- The appointment shall be subject to being found medically fit, for which purpose the candidate shall be required to undergo the protocol of medical tests upon reporting at place of posting. The continuance in NABCONS's service shall be subject to remaining medically fit to discharge duties and responsibilities. The decision of NABCONS regarding medical fitness shall be final and binding on the candidate.
- Merely satisfying the eligibly criteria does not entitle a candidate to be called for the interview. NABCONS reserves the right to call only the requisite number of candidates for the interview depending on number of responses, after preliminary screening / short listing with reference to candidate's qualification, suitability, experience, etc. Applications received after the due date shall not be entertained and will be rejected.
- Under no circumstances applications by hand or any other mode will be entertained. The application submitted through online mode provided in this advertisement will only be accepted.
- The contractually engaged staff shall have no legal claim to regular absorption either during the period of contract or after the period of contract expires. Similarly, the Contract Appointee will have no claims as to seniority.
- The selected candidates shall not take up any part time / full time employment or assignments elsewhere or do any business during the period of their contract with NABCONS. The engagement shall automatically be terminated if he/ she joins any other organization without giving prior information. In such an event, NABCONS shall have the right to claim compensation/ damages, if any, as it may deem fit.
- NABCONS reserves the right to cancel the recruitment for the captioned posts without assigning any reason at any stage.