



Youth Development Coordinator | Mumbai – Full time

About Ashiyana:

Ashiyana works with children and youth at risk in Child Care Institutions across Chhattisgarh, Jharkhand, and Maharashtra and once they are released into the community by creating safe transformative spaces. The children are victims of their circumstances, most of whom have dropped out of school, lived on the streets, are addicted, come from extreme poverty and have been arrested and faced multiple challenges.

At Ashiyana, we believe that when children and youth experience inner transformation through safe spaces and positive and deep relationships, they can heal themselves, change their behaviours, become self-reliant and disrupt the cycle of poverty and violence.

Ashiyana works with at-risk youth in Mumbai, ages **14-24 years old**, most of whom have dropped out of school, lived on the streets, are addicted, have been arrested and faced multiple challenges.

Position Overview:

This position is an invitation for you to join our family as a Youth Development Coordinator (YDC). Youth development coordinators build intentional relationships with youth, engage them in a variety of programming, support them in the process of behaviour change and enable a smooth transition from institution to society making them self-reliant, responsible and contributing citizens. YDC will be directly reporting to the Project Manager from time to time. **This is a full-time position based in Mumbai and requires sensitive, passionate and committed candidates.**

Key responsibilities:

- Every youth development coordinator will have a cohort of youth and will ensure that each child is driving to outcomes of emotional independence, self-reliance and living out of harm's way.
- Facilitate and coordinate with stakeholders and help meet the educational needs, vocational training and job requirements of young people.
- Facilitate individual and group sessions as per the designed program with sensitivity to the program's intention and group needs.
- Identify and support youth that requires special attention and care.
- Collect data, create reports and document the journeys of young people.
- Closely work with other stakeholders - Staff of the institution like Probation officers, housemasters, guards, superintendent, family members and community of the youth.
- Would be responsible for handling supervision work given to Ashiyana from CWC and JJB, doing home visits and submitting timely reports.



- Cater to the need of Youth as well as the organization by being part of other initiatives of Ashiyana as and when expected.

Youth Development Coordinator is someone who:

- Feels called to be part of the healing and transformation of youth in closed institutions and sees them as capable of becoming self-reliant and positive contributors to the world.
- Has good problem-solving, decision making and conflict-resolution skills.
- Enjoys challenging and volatile situations and is able to find creative ways to deal with complex problems.
- Is comfortable working with youth individually as well as in groups.
- Is reflective, a good listener and exhibits a strong willingness to learn.
- Is a great team player, resourceful and works with a sense of possibility, is willing and has the ability to work outside of normal business hours and holidays and/or weekends as needed.
- Is willing and keen to develop an awareness of one's own emotional, spiritual and intellectual learning process.

Professional/computer skills: Knowledge of Microsoft Office, and the Juvenile Justice System.

Minimum Experience: 2-5 years.

Language: Proficiency in Hindi, English, and Marathi (optional).

Educational Qualification: Graduate/Postgraduate preferably in Social Work.

Salary: Subject to the skill sets and experience

Application Process: Please email a copy of your CV with a cover letter outlining your suitability for the post to [career.ashiyana\(at\)gmail\(dot\)com](mailto:career.ashiyana@gmail.com). In the subject line please mention 'Application for Youth Development Coordinator'.

To know more about us, you can visit our website www.ashiyanafoundation.org